

CITY COUNCIL MEETING

MAY 12, 2025

EMINENCE CITY MUNICIPAL BUILDING

EMINENCE, KENTUCKY

The City Council of the City of Eminence, Kentucky met in regular session on Monday, May 12, 2025, at 6:00 p.m. with Mayor Fred Downey and the following members present: LeeAnn Armstrong, Karen Paris, Justin Wayman, and Bobbi Jo Frazier. Absent were Members Phillip Smith and Connie Nation. Also, in attendance were City Attorney Chelsey Brammell, City Clerk Robin Mullins, Utility Clerk Donna Rangel, Police Sergeant Michael Corley, Public Works Director Troy Popp, Fire Chief Steve Lucas, Employees: Jonathan Bates, J.R. Ellis, Rita Tipton, Residents: Jamie and Kelly Puckett, Mike Paris, Doug Bates, Matt McAllister, Sara Cooper, Connor Wood and Boy Scout Troup 421, and Magistrate Carl Tingle.

Mayor Downey called the meeting to order at 6:00 p.m.

Pledge of allegiance held.

Connor Wood from Boy Scout Troup 421 asked the council if he could build an awning and concrete pad for the flag box for his community service project. After discussion, the council decided Scout Member Wood should only build the concrete pad.

Motion made by Member Armstrong and seconded by Member Paris to allow Scout Member Wood to move forward with the concrete pad and the city would provide up to \$225.00 in funds. On a call for votes, all members present voted, "Yea".

OLD BUSINESS

Subject: Minutes – The minutes of the previous meeting held on April 14, 2025, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Frazier and seconded by Member Paris to approve the minutes as presented. On a call for votes, all members present voted "Yea".

REPORTS:

Subject: Police Department Report (Copy Attached Hereto) – Police Sergeant Michael Corley presented the monthly activity report to council.

Member Paris asked if the new programs purchased with the opioid money would have signage to tell what they were. Sergeant Corley said he was sure it had some type of signage, but didn't know what it was.

Mayor Downey asked Sergeant Corley to give a brief report about Saturday, May 10th cruise. Sergeant Corley said they had three officers on shift, eight (8) courtesy warnings were issued, five (5) citations were issued, and one (1) arrest was made.

Subject: Public Works Report (Copy Attached Hereto) – Utility Clerk Donna Rangel presented the monthly activity report.

Clerk Rangle presented the council with a pavement/sewer & water asset management plan that she is working on that identifies the road, the conditions the roads are in, and what has been done to them, etc.

Subject: Administrative Report (Copy Attached Hereto) – City Clerk Mullins presented the monthly administrative report.

City Clerk Mullins Presented April 2025 Check Disbursements.

Subject: Fire Report (Copy Attached Hereto) – Fire Chief Lucas presented the monthly activity report.

NEW BUSINESS:

Subject: Surplus Property 2007 Chevy Tahoe Fire

Motion made by Member Armstrong and seconded by Member Frazier to advertise the 2007 Chevy Tahoe as Surplus Property that was currently used as a command vehicle for the Fire Chief. On a call for votes, all members present voted, “Yea”.

Subject: Surplus Property Trees at Sewer Plant

Motion made by Member Armstrong and seconded by Member Frazier to bid the walnut trees at the sewer plant to be cut at a percentage of the profits to be divided between the contractor and the city. On a call for votes, all members present voted, “Yea”

Subject: First Reading Ordinance Amending Reconnection Fees on Water/Sewer Bills – Attorney Brammell held the first reading of an Ordinance Amending Reconnection Fees on Water/Sewer Bills. First reading no action required.

Subject: First Reading Ordinance Updating Pay/Compensation Plan – Attorney Brammell held the first reading of an Ordinance Updating Pay/Compensation Plan. First reading no action required.

Subject: Mayor’s Budget Message – Mayor Downey presented his written budget message and reviewed the summaries for all departments with council.

Subject: MAP & LGEA Fund – Mayor Downey explained the required uses for the Municipal Aid Program funds stating they must be used for streets, roads, sidewalks, etc. Mayor Downey explained the required uses for the Local Government Economic Assistance funds stating they must be used for public safety.

Clerk Mullins asked for comments from the public.

Subject: First Reading of Budget Ordinance 2025-2026 – Attorney Brammell held the first reading the Budget Ordinance for 2025/2026. First reading no action required.

Mayor Downey reported he had put \$81,000.00 in the budget for upgrades to the bay in the fire department for floor, ceiling, lights, and painting. He would like to go ahead and get it out to bid, so the project would be ready to get started July 1, 2025.

Motion made by Member Paris and seconded by Member Armstrong to get a sealed bid on the Fire Department Bay for the floor, ceiling, lights and painting. On a call for votes, all members present voted, “Yea”.

Mayor’s Update: Mayor Downey reported that he had reached out to AMER iPro Ambulance Service about the possibility of putting an ambulance in the Public Works building on Eminence Terrace. The council was open to leasing the building to at least recoup the utilities.

Mayor Downey reported he was meeting with the State Economic Development about putting in the roadway on the piece of property we are planning on selling.


Public Works Director, Troy Popp reported we are still waiting to hear from the Engineer about the cost to put in the roadway.


Mayor Downey reported he talked to the owner of the property on Shawnee about making a roadway from his property to Highway 22. He will talk to the State Economic Development department about this also.

Members Phillip Smith and Connie Nation entered at 7:32 p.m.

Council – New Business: None.

With no further business to be discussed, the motion made was by Member Frazier and seconded by Member Nation to adjourn. All members present voted “Yea”. The meeting was adjourned at 7:35 p.m.


FRED DOWNEY, MAYOR
CITY OF EMINENCE, KENTUCKY

ATTEST: 
ROBIN MULLINS, CITY CLERK
CITY OF EMINENCE, KENTUCKY

